

**EFFECTIVE**

July 1, 2000.

**SUBJECT**

1. Summer Project - New Codes and Edits
2. Changes to Codes
3. MA Forms And Publications
4. CDC Forms
5. Miscellaneous Changes to Forms and Publications

**1. SUMMER  
PROJECT - NEW  
CODES AND EDITS**

Information about the Family Independence Summer Project (FISP) is found in the Family Independence Summer Project Letter series posted on the FIA Net (click on the Summer Project Icon). Participation is limited to 20 counties and districts statewide. FISP is mandatory for customers who meet the following criteria:

- Recipients of FIP for at least the last 60 days prior to June 1, 2000, and
- All children in the family are over 1 year of age, and
- The adult(s) in the family are not deferred from participation in Employment-Related Activities, and
- There is no earned income in the family.

**CIS Coding  
Changes**

The TSMF field on the ICMD, FPOS and other CIS screens, is being renamed PROJ (Special Project) and will be used to identify case-level participation in the FIA Summer Project. Entries to this field will be limited to project counties and districts.

**Note:** All staff must run their CIS Data Dictionary to effect the field name change.

The new PROJ field will have three values:

- M - Mandatory Participants (entered centrally only and cannot be changed)
- V - Voluntary Participants (entered locally)

- 0 (zero) - Initial Value/Default

Based on the final Summer Project selection, a central process will automatically update the PROJ field for all mandatory households effective June 1, 2000.

## RFC N

Two new Negative Action Codes have been added for use with the Summer Project. An FIA-1605 Reason Message has been included for each code.

**408** - Penalized for failure to participate in the FIA Summer Project without good cause. (Impacts: Benefit reduction for C and FIP-Related FS, Closure for C and FIP-Related FS and PA to MA transfers.)

**409** - Case closure for failure to cooperate during the 25% penalty month. (Impacts: Case closure for C and FIP-Related FS and PA to MA transfers.)

## RFE - New CIS Edits

The following edits have been added for the Summer Project (See Items 1000 and 2000 for more complete edit descriptions):

- **1027**, NEG CODE INVALID - NOT A SUMMER PROJECT COUNTY/DISTRICT
- **1115**, NEG CODE INVALID - ONLY VALID FOR MANDATORY SUMMER PROJ PARTICIPANTS
- **2014**, "V" INVALID - NOT A SUMMER PROJECT COUNTY/DISTRICT
- **2016**, "M" CANNOT BE CHANGED TO V OR ZERO
- **2019**, "V" CAN ONLY BE CHANGED TO ZERO
- **2035**, ZERO OR V CANNOT BE CHANGED TO "M"
- **2207**, PROJ CODE CANNOT BE ENTERED ON FSOP/FSOC

## 2. CHANGES TO CODES

### RFC G, Goal Status

FSCL is added to the list of CIS transactions used for Goal Status.

### RFC P, Managed Care and Department Ward/Title IVE Foster Care

#### MA

A recipient level Program Type (PT) code 7 will now identify Department Ward and Title IVE Foster Care children exempted from managed care enrollment. This new code will be implemented in July when testing is completed. You will be notified when implementation is complete.

PT code 7 will be interfaced to CIS from ASSIST based on the value of a new 4E/DW Determination Code on the MACBEG screen. PT code 7 cannot be entered or updated on CIS.

Some SSI eligible children on Program codes B or E are department wards or Title IVE foster care recipients, also. Enter 4E/DW Determination Code **S** on the ASSIST MACBEG screen for the child's SSI PG.

*Reason:* The PT code will be a more accurate identification of these children.

*Old Policy:* Michigan Enrolls was using the services living arrangement code to identify these children. However, the services case was not always activated prior to the MA opening.

### RFC S, U and V, ASSIST Codes Added

ASSIST codes from the ASSIST User Codes & Edits manual were merged with CIS codes.

### 3. MA FORMS AND PUBLICATIONS

The following notices and forms have been developed/revised to support TMA-Plus. They are available only electronically.

- FIA-1061, MA LIF/TMA-Plus Worksheet
- FIA-1074, TMA-Plus Notice
- FIA-1075, TMA-Plus Eligibility Notice
- FIA-1076, FIA-DCH TMA-Plus Transmittal

**MSA-0112(E)**, Certificate of Medical Coverage, is explained in the Program Policy Bulletin 2000-007.

**MSA-652-TMA** is an envelope for TMA. Plus group's use to mail premium payments to DCH. An initial supply was distributed.

**MSA Publication 213**, TMA-Plus, is revised. Previous editions are obsolete. An initial supply was distributed.

### 4. CDC FORMS

**RFF 105** - The FIA-105/FIA-105A, Child Development and Care Billing/Attendance Invoice, has been revised.

**RFF 4782** - The RFF FIA-4782 has been updated to include the current version of the form FIA-4782, Child Day Care Services Early Payment Certification.

**RFF 4807** - The FIA-4807, Notice of Child Development and Care (CDC) Provider Eligibility, is a new form. It is used to notify the provider, or provider applicant, and the CDC client when a Day Care Aide or Relative Care Provider application or enrollment is approved, withdrawn, denied or revoked.

### 5. MISCELLANEOUS CHANGES TO FORMS AND PUBLICATIONS

**Pub-280 and Pub-280-SP**, Reporting Changes - When To Report - How To Report - What To Report are updated to include the new reporting requirement that clients must report earned income changes within 10 days of the start of employment.

The **FIA-1171**, Assistance Application, and the **FIA-1171-F**, Filing Document, are revised. See Program Policy Bulletin 2000-007 for detailed information about the changes.

The **FIA-2240** and **FIA-2240-SP**, Change Report Form, are updated to advise clients that they must report earned income changes within 10 days of the start of employment.

The "Date Form Completed" field on the **FIA-2439**, Michigan Works Referral, is changed to "Referral/Registration Date". Enter the date of the original referral, not the date the form was completed.

The **FIA-4098**, SDA/SSI Referral Checklist, updates the list of activities related to the SSI application/appeal referral process.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS****Added Items ...**

RFF 0112E  
RFF 652  
RFF 1074  
RFF 1075  
RFF 1076  
RFF 4807

**Changed Items ...**

RFC G  
RFC H  
RFC N  
RFC P  
RFC S  
RFC TABLES  
RFC U  
RFC V  
RFE 1000  
RFE 2000  
RFE 50000  
RFE SAU  
RFF 105  
RFF 213  
RFF 280  
RFF 301  
RFF 1044  
RFF 1061  
RFF 1171  
RFF 1171F  
RFF 1552  
RFF 1553  
RFF 2240  
RFF 2351X  
RFF 2439  
RFF 4098  
RFF 4609  
RFF 4782

**Deleted Items ...**

RFF 89